



**FRANKLIN COUNTY MUNICIPAL COURT
COURT APPOINTED COUNSEL
ORIENTATION ACKNOWLEDGEMENT**

NAME: _____

OHIO SUPREME COURT REGISTRATION NUMBER: _____

Court Appointed Counsel Orientation is designed to start attorneys off with the necessary information needed to receive cases, represent clients, and get paid for services. Prior to receiving cases, attorneys accepted to the list must watch the Orientation Video in its entirety and complete the mentoring program by observing proceedings in the Franklin County Municipal Court for six (6) hours with an experienced court appointed attorney from the Franklin County Municipal Court Mentor List. Both of these requirements must be completed within six (6) months of acceptance to the program or their name will be removed from the list and they must reapply.

Upon completion of watching the Orientation Video, please complete this form and email it to Paula Gruber, Court Appointed Counsel Coordinator at gruberp@fcmclerk.com.

- I acknowledge that I have completed the Court Appointed Counsel Orientation Video and understand that the failure to have completed this in its entirety may result in removal from the Court Appointed Counsel List.
- I acknowledge that I must complete the Mentorship Program with a court appointed attorney from the Court's Mentor List and notify the Court Appointed Counsel Coordinator of my completion.
- I acknowledge that if accepted to the list, I must submit proof of the annual requirements for CLE and Professional Liability (Malpractice) Insurance contained in Franklin County Municipal Court Local Rule 16.04.

Signature

Date