

**INSTRUCTIONS TO THE CLERK
LORI M. TYACK, CLERK OF COURTS
FRANKLIN COUNTY MUNICIPAL COURT
COLUMBUS, OHIO**

	Plaintiff	Case No. _____ CV _____
VS.		Signature _____
	Defendant	Attorney Code _____
	Date	Attorney for _____

To the Clerk: Please issue

_____ **Writ of Restitution - \$35.00** (Includes Service)
(Red Tag)

_____ **Set Out - \$45.00** (Includes Service)

_____ **Replevin - \$35.00** (Includes Service)
(You must complete bailiff instructions)

_____ **Execution - \$35.00** (Includes Service)
(You must complete bailiff instructions)

_____ **Execution/Vehicle - \$835.00** (Includes Service)
(You must complete bailiff instructions)

_____ Exemplified Copy/Certificate of Copy - \$20.00

 Certificate of Judgment - \$10.00

_____ **Revivor - \$20.00** (plus service fees)

 Certificate of Judgment to BMV - \$10.00

Date of Loss_____

Date of Birth_____

Social Security # _____

Driver's License # _____

License Plate # _____

 Assignment of Judgment - \$20.00

_____ **Appeal - \$50.00**

 Transfer from Small Claims - \$35.00

 Certified Copies - \$1.00 per copy

_____ **OTHER** _____

DOCKET TRANSCRIPT - \$20.00

 Out of County Sheriff - \$41.00

County Name _____

 Post Judgment Motion - \$20.00

_____ **Objection to Magistrates Report - \$20.00**

_____ **Amended Complaint - \$20.00**
(plus service fees)

_____ **Third Party Complaint - \$20.00**
(plus service fees)

_____ **Counterclaim/Crossclaim - \$20.00**
(plus service fees)

 Order to Show Cause - \$50.00

_____ **Ordinary Mail Service - \$3.00**

 Certified Mail Service - \$10.00

Bailiff Service - \$25.00

 Personal/Residence Process Server \$25.00

FedEx - \$15.00

_____ **Jury Demand Fee - \$10.00**

_____ Jury Demand Deposit - \$500.00

New Address

Street

City

State

Zip code